

General Faculty Organization

**PETITION TO CONDUCT ONLINE EXAM PROCTORING**

UW Bothell prohibits the use of online proctoring tools, except for extraordinary situations approved by the General Faculty Organization. Online proctoring tools include using any UW teaching tools to proctor online assessments, such as requiring students to share their Zoom videos while doing an exam. (February 2021)

**INSTRUCTOR INFORMATION**

Name/Title:

Email/Telephone:

**COURSE INFORMATION**

School Name:

Program/Degree:

Course Name, Number:

When course will be taught (e.g. Fall 2020):

Proposed proctoring software to be used in the course:

If not using Proctorio, have you contacted UWB IT to confirm this proctoring technology is supported, feasible, and secure--particularly protecting students' privacy?

**RATIONALE FOR WAIVING PROHIBITION**

Please note that CCASC will only approve waivers for "exceptional situations".

**HOW WILL YOU NOTIFY STUDENTS THEY WILL BE REQUIRED TO DO ONLINE PROCTORED WORK?**

Please include a syllabus statement and course description statement.

**SIGNATURE:**

**DATE:**